

United States District Court  
for the District of South Carolina

**ECF PRO HAC VICE ATTORNEY REGISTRATION FORM**

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This form is for use by attorneys who were admitted to appear *pro hac vice* in this court prior to the start date of the *Electronic Case Filing System (ECF System)* who desire to become *Pro Hac Vice Participants*.<sup>\*</sup> Attorneys admitted *pro hac vice* after the start date of the *ECF System* are automatically registered as *Pro Hac Vice Participants*.

A *Pro Hac Vice Participant*, as defined in the ECF Policies and Procedures, "is registered to receive *Notice of Electronic Filings (NEF)* in the specific case for which they are admitted." To understand the *ECF System*, read the ECF Policies and Procedures, in conjunction with the *Attorney User Manual*, both of which are available on the court's website.

***Pro Hac Vice Participants* are entitled to receive electronic service via NEF of all filed documents other than documents for which electronic service is prohibited. *Pro hac vice* attorneys are not otherwise entitled to service. See Local Civil Rule 83.I.06.**

You should complete the following information to register as a *Pro Hac Vice Participant*.  
[This form must be typed.]

Registrant's name:

Firm name:

Mailing address:

Telephone number:

Facsimile number:

E-mail address for electronic service:

Case number (s) in which admitted as *pro hac vice* counsel:

**By submitting this registration, I consent to electronic service via *NEF* of all documents filed in the *ECF System* in cases in which I appear in the District of South Carolina.**

(Signature/ Date)

You may **fax or mail** this form to the court, but **please do not do both**. The fax number is 864.241.2711.

The mailing address for this form is:

USDC ECF *Pro Hac Vice* Registration  
P.O. Box 10768  
Greenville, SC 29603

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<sup>\*</sup> Various words on this form are shown in italics with initial capitalization. These are defined terms for which definitions may be found in the ECF Policies and Procedures.